

# ODL Annual Report - Fiscal Year: 2007

Finalized  Approved

Library: **DEL CITY BRANCH LIBRARY**

## Library Data and Demographics

Section Finalized

Estimated Data?  NO

Name:	DEL CITY BRANCH LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	4509 S E 15		
City:	DEL CITY	Zip:	73115-3098 (Street)      73115-3098 (Mail)
Phone:	405-672-1377	Fax:	405-606-3292
Toll Free - 800#:			
Director's Email:	mweathers@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		

Population:	Adult	Juvenile	Total
City:	26,450	9,437	35,887
County:	514,361	176,905	691,266

County Service Area:	718	Square Miles	Do you serve all in county w/o charge?	YES
			If NO, Describe:	

Director/Librarian:	Melissa Weathers
Person Completing:	Stuart Williamson, Researcher

Number Of Branches:  BookMobiles:  Other Outlets:

Note:

Total Staff FTE	<input type="text" value="8.44"/>	MLS FTE	<input type="text" value="2"/>	Librarian FTE:	<input type="text" value="2"/>	Other FTE:	<input type="text" value="4.44"/>
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## Library Data and Demographics(2)

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Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

### US/State Districts/Representatives

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U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

**Holdings** Section FinalizedEstimated Data? 

<b>Printed Materials</b>	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	26,767	25,161	6,358	11,758
Juvenile:	16,141	15,011	2,661	4,326
<b>Total Bound:</b>	<b>42,908</b>	<b>40,172</b>	<b>9,019</b>	<b>16,084</b>
<b>Unbound</b>				
Current Serial Subscriptions (Non Electronic)	97.00	97.00	1.00	39.00
<b>Total Printed Materials:</b>	<b>43,005.00</b>	<b>40,269</b>	<b>9,020</b>	<b>16,123</b>
<b>Electronic Materials</b>				
	Physical Units	Titles	Added	Discarded
Audio Materials:	3,011.00	3,011.00	804.00	944.00
Video Materials:	1,568.00	1,568.00	715.00	1,205.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	66.00	66.00	24.00	24.00
<b>Total Electronic Materials:</b>	<b>66.00</b>	<b>66</b>	<b>24</b>	<b>24</b>

## Database Detail:

- Paid by your Library	66
- by other coop	0
- by State Library	23

## Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	65.00	Total Annual Hours: <span style="border: 1px solid black; padding: 2px;">3,380.00</span>
Hours after 5pm M-F:	17.00	
Hours Sat, Sun:	8.00	
Days Closed for Holidays:	10.00	

### Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

**Total Regular Hours Per Week 65.00**

### Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

**Total Summer Hours Per Week 0.00**

## Reference/Circulation

Section Finalized Estimated Data?  NO

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### Annual Circulation Transactions

Adult	Juvenile:	<b>Total:</b>
<input type="text" value="163,411"/>	<input type="text" value="67,211"/>	<input type="text" value="230,622"/>

Annual Circulation Transactions Per Capita:

## Borrowers

Section Finalized Estimated Data?  NO

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### Number Of Registered Borrowers

Adult:	Juvenile:	<b>Total:</b>
<input type="text" value="14,895"/>	<input type="text" value="5,884"/>	<input type="text" value="20,779"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

## Programs/InterLibrary

Section Finalized      Estimated Data?  NO

<b>Programs</b>	<b>Number</b>	<b>Attendance</b>
Summer 6/06 - 8/06      Note: Last Years Program	11	2256
Other programs for children 7/06 - 6/07	54	1378
Programs given for adults 7/06 - 6/07	117	1332
Summer Teens 6/06 - 8/06      Note: Last Years Program	4	151
Programs given for teens 7/06 - 6/07	12	198
<b>Total Programs:</b>	<b>198</b>	<b>5315</b>
Program Attendance Per Capita:		0.15

## Continuing Education/Internet Use

Section Finalized Estimated Data?  NO

### Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="16"/>	<input type="text" value="0"/>	<input type="text" value="43"/>

### Electronic Service and Internet Use

Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?  
Public  Staff:  Shared  Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

## Salaries and Benefits

Section Finalized Estimated Data?  NO

### Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$34,424"/>
Director's Current Annual Salary:	<input type="text" value="\$42,380"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$10,712"/>

### Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$47,174"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

## Board/Staff Data

Section Finalized

### Months The Board Meets

Jan
  Feb
  Mar
  Apr
  May
  Jun  
 Jul
  Aug
  Sep
  Oct
  Nov
  Dec

Board meeting time:   
 In which week?   
 Day of week:   
 MeetFrequency

Number of Board Members:   
 Number of Staff Members:

**Equipment** Section FinalizedPhotocopier? Automated Circulation System? Microfilm/Fiche Reader/Printer? Which automation system? Microcomputers? Windows Based? 

Number of microcomputers:

Public: Staff: Shared: Automated Public Access Catalog? Number of OPACs only: **Policies and Catalog** Section Finalized**Policies**Friends of Library Group? Local Literacy Program? Friends  
Contact  
Name and  
AddressLiteracy Contact  
Name \_PhoneWritten statement of purpose?  Year last reviewed